

Lower San Joaquin River Committee



Minutes from May 31, 2012 Meeting of the CV-SALTS Lower San Joaquin River Committee held at the Stanislaus County Ag Center, Room "G"

Those in attendance were:

John Beam, Grassland Water District
David Cory, San Joaquin Valley Drainage Authority (Phone)
Karna Harrigfeld, Stockton East Water District
Jamil S. Ibrahim, PH, MWH Americas, Inc (Phone)
Craig Moyle, MWH Americas, Inc (Phone)
Jim Martin, Central Valley Regional Water Board
Nigel W. T. Quinn, Lawrence Berkeley National Laboratory
Ernie Taylor, California Department of Water Resources (Phone)
Roberta Tasse, US Bureau of Reclamation, Mid-Pacific Region
Dennis W. Westcot, San Joaquin River Group Authority
Sherman Boone, East Stanislaus Resource Conservation District
Andrea Bowling, East Stanislaus Resource Conservation District
John Herrick, South Delta Water Agency-SDWA
Diana Waller, USDA Natural Resource Conservation Service-NRCS/USDA

1. Meeting called to order by Chair Dennis Westcot at 1:30 pm.

- Attendees and participants by phone introduced themselves and identified the organization they represent.
- There were no suggested changes to the Agenda.
- The minutes from 4/12/12 were approved with minor changes. Additional changes to be forwarded to Dennis by COB on 6/4/12.
 - i. (#6) correct CDHM to CVHM, per Nigel Quinn there is currently no good water quality model that will work well with the flow model.
 - ii. (#8) 2 typos to be corrected

2. Note Taker Assignments

- Daphne Orzalli, Admin Support for CV-SALTS, will assist the committee with the note taking and completion of the meeting notes.

3. Attendance Sheets

- A new attendance sheet has been developed; please ensure that all members sign in at each meeting for a complete administrative record.

4. Update on SWRCB Decisions on Vernalis Salinity Objectives

- Mark Gowdy was not in attendance. Karna Harrigfeld advised the committee that the Substitute Environmental Document (SED) was now scheduled to come out in mid-July

5. Update on Water Quality Criteria Studies

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- Nigel Quinn provided a brief update to the committee on the status of this project.

6. Request from Executive Committee on Water Quality Criteria

- The Executive Committee requested the LSJR Committee complete their initial work on Water Quality Criteria for Drinking Water to avoid the duplication of effort by the Executive Committee in their effort to develop something similar.
- Dennis Westcot estimated it would take two days to complete the work. Roberta Tassej moved, and Nigel Quinn seconded, and by general acclamation Dennis was directed to complete the work.

7. Committee Membership/Mailing Lists

- Dennis Westcot will distribute a draft letter to committee members in the next couple of weeks. The letter is to go out on Regional Board letterhead as an outreach effort to a potential stakeholders advising them of committee's ongoing effort in the basin planning process.
- It was recommended that the master distribution list include the D-1641 list. Additionally, the list will be forwarded to Andrea Bowling at ESRCD for review.

8. Committee Management – Interim and Long Term

- Focus for the next 6-8 weeks will be to get the first part of the work plan completed, and establish procedural methods to facilitate future decision-making by the committee.

9. Decision-Making Procedures

- Dennis Westcot will review sample governance documents and put together a draft document for the committee. Once the committee finds a procedural framework they are comfortable with, a facilitator (e.g. Lisa Beutler, MWH) will be asked to critique the proposed procedure prior to adoption by the committee.

10. Committee Documentation/Use of Websites

- Dennis Westcott and David Cory will explore two options for website space/maintenance for LSJR documents: They will speak with Daniel Cozad about using the CV-SALTS website, and Jeanne Chilcott/Jim Martin on using the Regional Board website.

11. Update on Contracting Process

- Dennis Westcot will act as Interim Committee Manager through September or until a permanent Manager is selected.
- The Regional Board has contracted with East Stanislaus Resource Conservation District to do the contract managing. The contract is currently at the State Board.
- The Cleanup and Abatement funding has been extended until July 2015.
- In developing scopes of work, the committee will provide the Technical Program Manager with a bulleted list of key tasks. The scope of work will be written by the TPM,

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and reviewed by the committee. The committee will ensure the monies necessary to complete these tasks are accounted for in the budget.

12. Establishing a review process for future contracts

- On most RFPs Dennis Westcot will call on at least two committee members to act for the committee, Daniel Cozad, and the Technical Project Manager. This team of four will bring a recommendation back to the committee.

13. June Regional Board Review and Presentation

- Dennis Westcot briefed the committee on the LSJR portion of the presentation planned for the June 12th workshop.

14. Review of Workplan

- Dennis Westcot will finalize the workplan and post to the website; after review by the Technical Advisory and Executive Committees.

15. Development of Questions for Data Analysis

- Dennis Westcot will send out a revised list of questions on the database to the group and requested input from committee members.

16. Review of Comments on Reg Bd Staff Salt Report

17. Development of a Basin Description for Basin Plan Amendment

18. Development and Documentation of the Description of the Historical Water Use and Buildup of Salinity for the Basin Plan Amendment

19. Writing of the Problem Statement for the Basin Plan Amendment

- The above items 16-19 will be the focus of the June meeting, along with procedures for decision-making.

20. Update/Approval of SOW for Committee Manager

- The committee agreed to recommend the contract to the Executive Committee in an amount not to exceed \$300,000.
- Dennis Westcot left the room for this discussion.

21. Review Items for Executive Committee and Future Agenda Items

- Future meeting dates: June 28th, July 26th and August 23rd. Following the meeting, it was discovered that the August 23rd date was in conflict with the Executive Committee of CV-SALTS and it is likely the date will need to be rescheduled.

22. LSJR Committee Adjourned