Minutes from November 1, 2012 Meeting of the CV-SALTS Lower San Joaquin River Committee

1. **Meeting called to order by Jeanne Chilcott at 1:30 PM.**
   - Attendees are listed on the Membership Roster.
   - There were no suggested changes to the Agenda.
   - The minutes from 8/30/12 were approved, and updates given on some 8/30 Action Items.

   **Action:** Meeting notes/action items will be forwarded to committee co-chairs for review the next business day going forward.
   - The new combined Committee Membership/Mailing List will be added to the next meeting agenda.
   - Karna Harrigfeld will forward her edits to the Problem Statement document to Jim Martin.

2. **Developing a Plan for Committee Manager Position**
   - Jeanne Chilcott presented the Selection Committee Process and Recommendations.

   **Action:**
   - David Cory will meet with Rick Woodley (USBR) the afternoon of 11/01 to further explore the viability of Option 3, (A limited-term position provided by USBR).
   - Jeanne Chilcott and Jim Martin will also begin work on the RFQ to simultaneously move forward with Option 4, (Seeking proposals through the RFQ process.)
   - Committee members were asked to forward names and contact information of potential candidates to Jeanne and Jim.

3. **Review/Comment RFQ for Technical Services Supporting the LSJR Project**
   - Jim Martin reviewed the RFQ for the committee and a discussion was held regarding how best to revise and pare down the scope of work, taking into account anticipated in-kind support. Ernie Taylor, Nigel Quinn, Michael Mosley, and Jim Martin will meet to try to identify and define the in-kind services that USBR and DWR can provide so those tasks could be removed from the scope of work. The goal is to have a revised RFQ prepared in time for the next Committee meeting.

   **Action:** Jim Martin will send out a Meet-o-Matic on 11/2 to the small group participants.

   **Action:** Members to be confirmed for the committee to finalize and distribute the RFQ, and conduct the selection process: Nigel Quinn, Michael Mosley, Ernie Taylor, Jim Martin, Sherman Boone (or Andrea Bowling), and Debbie Liebersbach. The option to add others to the committee was left open.

4. **Problem Statement, Basin Description and Beneficial Uses Report**
   - The committee reviewed Dennis Westcot’s most recent edits based on comments received. Karna Harrigfeld suggested some additional revisions.

   **Action:** Jim Martin will edit to the Problem Statement as follows:
   - **Change:** “Exceedance of the Vernalis salinity objective results in impacts to Southern Delta agriculture.”
To: “High salinity concentrations result in impacts to Southern Delta agriculture.”

Action: Karna Harrigfeld will redline some additional comments on the Basin Description and Beneficial Uses Draft Report to Jim.

5. Update on Status of South SWRCB’s So. Delta Objectives Project
   - Karna Harrigfeld provided a brief update on the project.
     - SED will be out the latter part of November or first part of December.
     - Everything that is being presented in the workshop for Phase 2 will also be included in the administrative record for Phase 1.

6. Selecting New Committee Co-chair
   - David Cory nominated Karna Harrigfeld as the new Co-chair, and Jeanne Chilcott seconded. Congratulations Karna!

7. Set Tentative Meeting Dates for Next 6 Months
   - The following meeting dates were set:
     - December 5th, January 17th, February 14th, March 14th, April 10th, May 9th, June 13th
   - All meeting times are 1:30 – 3:30 PM.

8. LSJR Committee Adjourned