

Agricultural Zone Mapping Phase 1 Project History

- Workplan prepared by Larry Walker Associates (LWA) Team was presented for approval at January 11, 2013 Executive Committee Administration Meeting; Workplan covered complete project but was presented as two phases: Phase 1 and 2. Executive Committee approved the Workplan and funding for Phase 1; funding for Phase 2 was to be developed.
- Contract for Phase 1 work signed February 14, 2013 for \$120,000.
- Preliminary drafts (several versions) of the Draft Report reviewed internally between late May and early August, 2013.
- Draft Report submitted to Project Committee (PC) on August 18, 2013. This Draft Report included both Task 5.1 and 5.2 deliverables.
- Because significant PC comments were received on the Draft Report regarding content/direction of the project, a PC teleconference was held on October 2, 2013 to discuss comments with the LWA Team.
- Key outcome of PC teleconference was recommendation to have a Workshop with the agricultural community to get their input on the Draft Report. Recommendation included developing additional maps/materials to provide more explanation of the approach described within the Draft Report.
- Agricultural Workshop was held on November 13, 2013; additional discussion of report findings within the context of AGR policy development occurred during the November 14, 2013 Executive Committee Policy meeting.
- The technical project status update provided at the December 13, 2013 Executive Committee Administration meeting, indicated that based on the November 13 Workshop and November 14 Policy meeting, Richard Meyerhoff as the Technical Project Manager would prepare a response to the LWA Team regarding on how to closeout Phase 1 of the project.
- On December 18, 2013, Pam Buford and Richard Meyerhoff agreed on an approach to finalize the report that included preparing a comment/response table for comments provided on the Draft Report, incorporating materials developed for the Workshop, explaining how the Workshop was incorporated into the project (given that it was not part of the original Workplan), and why the existing Phase 1 Task 5.3 elements within the project Workplan were not pursued. This approach was communicated to the LWA Team.
- The LWA Team submitted a Final Report on January 31, 2014; this report was subsequently submitted to the PC for final review on February 1, 2014.
- No comments were received on the Final Report from the PC; therefore, the Final Report was placed on the March 7, 2014 Executive Committee Administration Meeting agenda for approval/acceptance.
- During the March 7 meeting, acceptance of the Final Report was deferred pending further discussion between Regional Board staff, Richard and Daniel Cozad regarding the characterization in the Final Report about how the Workshop was incorporated into the project and why the existing Phase 1 Task 5.3 scope of work as not pursued.
- On April 2, 2014 Richard, Daniel, Pam, and Jeanne Chilcott discussed how to revise the Final Report to better characterize the change in the scope of work.
- Revisions to the Final Report were made as requested; a revised Final Report dated April 2014 was submitted to the Executive Committee for acceptance at its April 11 Administration meeting.