

Central Valley Salinity Coalition/CV-SALTS

Final Workshop Logistics

Notification/Announcement

- **Save the Dave** developed and circulated to Ex Comm subset and PEOC
- **Invitation** developed and circulated to Ex Comm subset and PEOC
- Both posted on cvsalinity.org

Video filmed in Tulare on 12/13

- The entire workshop will be filmed
- After workshop, Daniel, Tess, and Tim will be interviewed – David Cory was our 4th choice but I haven't been able to find out if he is coming to Tulare as well as moderating Modesto. We should have a back-up person selected for the 4th interview, or put that time towards the video production.

Venue Prep

Modesto

1. Professional sound company will set up the sound
2. Theater style seating with aisle down the middle
3. Panel tables set up in front, no table covering offered at this venue
4. Moderator podium set up in front
5. Catalyst will bring enough cases of bottled water for the final count
6. Seeking a nearby Starbucks, if one exists, to order coffee – not handled yet
7. Will have a welcome table for people to check in
8. **Question:** Do we want to make name badges?
9. Will have a table with all of the printed and copied materials
10. We will arrive by 8:30 am

Tulare

1. Same professional sound company will set up sound
2. Theater style seating with aisle down the middle
3. Panel tables set up in front, will have table coverings
4. Moderator podium set up in front
5. This venue provides water
6. Seeking a nearby Starbucks, if one exists, to order coffee – not handled yet
7. Will have a welcome table for people to check in.
8. **Question:** Do we want to make name badges?

9. Will have a table with all of the printed and copied materials.
10. **Question:** If the PEOC concurs, because we are filming in Tulare, we will host the event in a large room adjacent to the main hall if the registration number stays below 120. The side room is carpeted and therefore better for capturing better quality sound, the main hall is huge and the acoustics are not great as a result.
11. **Question:** We need to coordinate with Parry re: your afternoon meeting location as we need the adjacent carpeted space for filming the interviews, as I understood it from Stephanie, I will confirm with her before the PEOC call.
12. We will arrive by 8 am

Materials Available

1. Program/Agenda for each workshop – 100 copies of each
2. Outreach brochure – 500 printed copies
3. Nitrate Control Program fact sheet – 200 copies in Black and White
4. Salt Control Program fact sheet – 200 copies in Black and White
5. Industry Inserts - 200 copies of each in Black and White