

# CV-SALTS Executive Committee Meeting

September 13, 2011 10:00 AM to 12:00 PM

Teleconference Only

(218) 339-4600 Code: 927571#

**Attendees are listed on the Membership Roster**

## AGENDA

### 1) Welcome and Introductions Chair

- The meeting was brought to order by Chair, Parry Klassen.
- a. Jeff Willett moved to approve, and Debbie Webster seconded, and by general acclamation the August 9, 2011 meeting action notes were approved
- b. Roll call was completed.

### 2) Animal Drinking Water Quality Criteria Study

- Dennis Westcot summarized the current status of the proposals received by the LSJR Committee on the Aquatic Life and Animal Drinking Water studies.
  - The LSJR Committee received approval from the Technical Advisory Committee to move forward with the Animal Drinking Water Study. The study is to be funded by an in-kind contribution from Dairy Cares through CDFA, in partnership with Kennedy Jenks. Per Leila Khatib, Kennedy Jenks will be responsible for ensuring that the study findings are delivered per the agreed upon schedule.
  - Debbie Webster moved, and Joe DiGiorgio seconded, and by general acclamation the committee approved moving forward with the Animal Drinking Water Quality Criteria Study. Daniel Cozad will coordinate with Dairy Cares, Kennedy Jenks and the Technical Project Manager to launch the study. The Technical Project Manager will be writing the workplan for this study.
- The LSJR Committee felt there was insufficient scientific basis behind the Aquatic Life proposals and chose not to move forward on that study at this time. Dennis Westcot will be working with Technical Advisory Committee members, in consultation with wildlife and fishery agencies, to develop the best science-based approach for the Aquatic Life study.

### 3) Lower San Joaquin River Committee Work Plan

- Dennis Westcot updated the Committee on the following:
  - The next LSJR meeting is scheduled for October 6<sup>th</sup> in Modesto; at which time they will take up a straw man proposal in development of a workplan. With assistance from the Technical Project Manager, the committee will ensure the plan is feasible, and can be completed within the allotted time frame.
  - Karna Harrigfeld expressed concern that it was essential that committee show progress to meet the requirements of the Cleanup & Abatement funding, which terminates in March 2012. Additionally, Jeanne Chilcott advised that the request for an extension of the Cleanup & Abatement funding would not be possible without the adoption of a realistic workplan.

### 4) 2011 CV-SALTS Progress Milestones Updated Status and Program Funding

- Daniel Cozad reviewed current status of individual milestones and program funding. Progress on a number of milestones is dependent upon actions generated in the next two Policy Sessions. The objective is to have Five Year Work Plan, based on the policy actions, pulled together by the November-December time frame.

### 5) Technical Project Manager Scope of Work Revisions

- Michael Steiger reviewed the overall scope of work and presented the initial tasks to be completed in the next 2-3 months. Michael requested committee approval to begin work on the following initial tasks:
  1. Assist Program Manager with Preparing Work Plan
  2. Initiate Conceptual Model Development
  3. Assist Management Practices Subcommittee
  4. Participate in Executive & Technical Advisory Committee Meetings
  5. General Program Management
- David Cory moved, and Linda Dorn seconded, and by general acclamation the committee authorized the Technical Project Manager to begin work on these initial tasks.
- This presentation is available under “Presentations” on the CV-SALTS website at:
 

[EKI Scope of Work Presentation](#)
- 6) Scope for CDM Basin Planning Support Services
  - After outlining the following proposed tasks to be included, Daniel Cozad requested committee approval for the regulatory liaison services contract with Richard Meyerhoff of CDM:
    1. Salinity and Nutrient Management Plan Development Support
    2. Basin Planning Assistance Support to the CVRWQCB
    3. Coordination with Facilitation/Program Management Team
    4. Project Management/Administrative Activities
  - Jeanne Chilcott asked that the language be modified under Task 2 to indicate “strategies” refers to the work plan. Jeanne also wants it to be clarified that these services would be paid under the new SJVDA contract.
  - Jeff Willett moved the contract be approved with the above language modifications, and a notation that it would be incorporated into the next SJVDA contract. David Cory seconded, and by general acclamation the CDM contract was approved by the committee.
- 7) Management Practice Screening Tool Update
  - Parry Klassen and Daniel Cozad reviewed the latest update to the screening tool (V3), and the Management Practices master document, (V9). The next subcommittee call is scheduled for Friday, September 16.
- 8) Program Financial Report and Stakeholder Input Format
  - Daniel reviewed Stakeholder contributions through 2011, along with projections for 2012-2014. The Stakeholder Contribution Form was also reviewed.
  - Jeff Willett recommended that a summary of hours related to meeting attendance be included to show the level of effort. Daniel will include that in the contribution totals.
- 9) CV-SALTS Website Beta Review Request
  - Daniel Cozad sent changes back to design firm, as soon as available the prototype will be up for review.
- 10) Set next meeting objectives and date (September 15, 2011) and conference call date
  - The next Administrative Conference Call date was set for October 19<sup>th</sup> at 10:00 AM.
  - Jeanne Chilcott will share a draft of her presentation to State Board with committee. The draft will be distributed with a date by which committee members should provide feedback to Jeanne.