

CV-SALTS Executive Committee Meeting Notes

Friday, February 10, 2012 – 10:00 AM to 12:00 PM

Teleconference Only

POSTED ON 02.20.12

Attendees are listed on the Membership Roster

AGENDA

1) Welcome and Introductions Chair

- The meeting was brought to order by Vice Chair, Jeff Willett.
- a. David Cory moved to approve, and Nigel Quinn seconded, and by general acclamation the January 17, 2012 meeting action notes were approved.
- b. Roll call was completed.

2) 2011 CV-SALTS Progress Milestones Status Updated

- Daniel Cozad reviewed current status of individual milestones, indicating the final 2011 tasks are nearing completion in the first couple of months in 2012.
 - 5-Year Work Plan and Strategy Framework document to be covered in detail in agenda item #3.
 - Other items for February completion:
 - Identification of administrative and technical program needs that can be met through in-kind services will be done immediately after approval of the workplan.
 - Contracting for elements of the 5 Year Workplan will be addressed in a meeting to take place immediately after the 2/16 meeting.
- A draft of the new 2012 Milestones related to the elements in the 2012-2013 Workplan will be completed upon approval of the Workplan.

3) Conceptual Model and 5-Year Workplan approval

- A copy of the current version of the Conceptual Model was included in the agenda package.
 - Comments received from the Regional Board staff and John Dickey, on behalf of the Rice Commission, are being incorporated into the document. An updated version of the Conceptual Model will be presented at the March 8th meeting of the Technical Advisory Committee.
- Daniel Cozad reviewed the revisions that had been made to the 5 Year Workplan document since the January committee meeting. A more detailed schedule of policy issues will be incorporated into the document. The updated Workplan materials will be posted and distributed in the final 2/16 agenda package on Monday, February 13th.
 - Because comments received from the Regional Board will drive a couple of significant changes to the document, Daniel requested approval of the Workplan be deferred until 2/16 for incorporation of those changes.
 - Additionally Daniel requested approval to move forward and begin preparing scopes of work on two critical path elements unaffected by the changes: the initial conceptual model effort and initial work on implementation planning.
 - David Cory moved, and Jeanne Chilcott seconded, and by general acclamation the committee approved staff to move forward in development of scopes of work for the above-mentioned items, and postpone approval of the Workplan until 2/16.
 - Daniel will forward a copy of the SSALTS implementation study document to Nigel Quinn for review.

4) IPM Program Management and Facilitation Year 2 Budget

- Daniel Cozad reviewed the proposed year 2 IPM Program Management Budget.
 - The selection committee met on January 20th and reviewed the budget. Some of the changes noted for Year 2:
 - \$55,000 will roll forward to 2012, this will allow for an increase in Tim Moore's availability.
 - Hold back funding for Salt Story layout and printing in 2012.
 - Original website redesign contract has been discontinued, and funding moved forward to new 2012 contract.
 - Funds earmarked for Leadership Group Meeting will be used to support the June Conference and 2012 State Board Presentation.
 - Debbie Webster moved, and Tim Johnson seconded, and by general acclamation the IPM Program Management contract for Year 2 was approved.
- 5) Animal Drinking Water Quality Criteria
- Daniel Cozad reviewed the current status of this contract. All parties, SJVDA, CDFA & Kennedy/Jenks are now under contract. The week of February 13th a meeting will be held to discuss who will be the technical oversight, with a kickoff meeting to be scheduled shortly thereafter. The study is anticipated to take approximately six months to complete.
- 6) Groundwater Quality Protection Strategy Workplan update
- Pam Buford briefed the committee on the update she will be providing to the Board in March. She will be utilizing some of the information put together for the State Board presentation, but requested that if any committee members have questions/concerns, or would like to provide specific input for CV-SALTS, to please contact her.
 - Pam will be finalizing the presentation the end of the first week in March, and will have slides for the Executive Committee to review at the March 9th meeting.
 - With the nitrate report due out on March 13th, Pamela Creedon emphasized that this would be a perfect opportunity for CV-SALTS and/or the Coalition to provide the Board with an update on CV-SALTS efforts to address both salt and nitrates in the valley.
 - David Cory indicated this would be a topic of discussion at the next Coalition meeting
- 7) Mgt. Practice Subcomm – Effective Management Practice Evaluation
- Parry Klassen reviewed for the committee the latest actions of the BMP subcommittee and changes to the Effective Management Practices Evaluation for Salt and Nitrate document.
 - The BMP subcommittee reviewed the BMP Manual nominated by Rob Neenan for food processors as an initial run of the Screening Tool. The Food Processing BMP Manual was approved and has been forwarded to the Technical Advisory Committee for review and approval at the March 8th meeting.
 - The "Screening Process" developed by the BMP subcommittee outlines a 30-day turnaround of nominations by the Technical Advisory and Executive Committees.
 - The BMP review and approval process, with the initial Toolbox practices, will be presented to the Regional Board at the June 2012 Conference.
- 8) Groundwater Resources Assoc/CV-SALTS Co-Sponsored Conference June 13-14
- Jeanne Chilcott reviewed the plans for the upcoming conference on June 13-14. Jeanne and Daniel will participate in an agenda planning meeting on February 24th. Jeanne asked that anyone with suggestions for presenters, or presentation topics, for the conference please send that information to her prior to the 2/24 planning meeting.
 - Jeanne also is looking for volunteers for a small group that will be putting together the CV-SALTS presentation for the Regional Board Workshop on the afternoon of June 12th.
 - David Cory, Parry Klassen and Debbie Webster will be working with Jeanne and Daniel in planning for the workshop.

- Joe DiGiorgio inquired as to whether the workshop would be a project for participation by the Education and Outreach Committee. Pam Buford suggested the committee consider CV-SALTS outreach activities at the GRA Conference 6/13-14.
 - Reactivation of the Education and Outreach Committee will be a topic for discussion at the March 9th Executive Committee call.
- 9) Subgroup evaluating MUN Archetypes and CV Work plan
 - Jeanne Chilcott updated the committee on the subgroup's progress to-date. Their next meeting is tentatively scheduled for February 22nd. Based on the outcome of that meeting the staff will prepare a list of options for the way forward for presentation to the Tactical Advisory Committee at the March 8th meeting.
- 10) Set next meeting objectives and date – March 9th Admin Call, February 16th Policy Session
 - The next Administrative Call will be March 9th at 10:00 AM.
- ** Discussed but not on the Agenda:
 - Dennis Westcot updated the committee on the LSJR Committee. Dennis indicated the committee is at a point where they need basin planning and technical assistance. Pamela emphasized the need to get a schedule established, and a Technical Project Manager in place as soon as possible.
 - Nigel Quinn inquired as to whether there was a protocol for running research through CV-SALTS to take advantage of any opportunity that may arise on a timely basis. Daniel will work with Nigel on a proposal for review by the Executive Committee at the next meeting.

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