

CV-SALTS Executive Committee Meeting

December 12, 2011 2:30 PM to 4:00 PM

Teleconference Only

(218) 339-4600 Code: 927571#

Attendees are listed on the Membership Roster

AGENDA

1) Welcome and Introductions Chair

- The meeting was brought to order by Vice Chair, Jeff Willett.
- a. Mike Nordstrom moved to approve, and Nigel Quinn seconded, and by general acclamation the November 15, 2011 meeting action notes were approved.
- b. Roll call was completed.

2) 2011 CV-SALTS Progress Milestones Status Updated

- Daniel Cozad reviewed current status of individual milestones. Elements in work during December-January time frame:
 - Initial draft of the 5-Year Work Plan to be covered in detail in agenda item #7.
 - Identifying needs for long-term implementation.
 - Completion of second six-month progress report for July-December for January presentation.
 - SOQ Review is scheduled for January.

3) Proposed Calendar for 2012

- The committee reviewed the annual meeting calendar for 2012.
 - Policy Sessions have been tentatively scheduled for the 2nd or 3rd Thursdays of the month.
 - Executive Committee Administrative conference calls have been tentatively scheduled for the 2nd or 3rd Tuesday of each month.
 - There are no Executive Committee meetings scheduled for July. There is no Policy Session scheduled for December. This will mean additional committee work in June and November.
 - J.P. Cativiela expressed a concern with the proposed Administrative conference call schedule and asked that the committee consider rescheduling these calls to a Monday PM, or a Friday AM slot. Daniel Cozad indicated he would solicit feedback from the group on this change.
 - Nigel Quinn moved, and Jeanne Chilcott seconded and by general acclamation the 2012 Meeting Calendar was approved pending the suggested revision to the Administrative call schedule.

4) Updates from Subgroup evaluating MUN Archetypes & CVWB Presentation-Draft Workplan for City of Willows MUN Eval.

- Jeanne Chilcott reviewed the progress of the MUN Archetypes small group.
- Group participants: Jeanne Chilcott, Debbie Webster, Tom Grovhoug, Tess Dunham, Roberta Tassej, Anne Littlejohn and Calvin Yang.
- 4 nominated archetypes were reviewed: Live Oak, Willows, Colusa and Biggs
- The group felt there was an advantage to doing 3 out of the 4:
 - Colusa, Live Oak & Willows
 - Biggs is thinking of switching from surface water discharge to land discharge and was therefore not included. More outreach will be done to find out if they are interested in participating in this process.

- The group developed an initial draft of a straw man scope and work plan and anticipates having a full recommendation to the Executive Committee on how to move forward in either January or February.
 - The small group plans to meet again in mid-January with expanded participation to include, but not limited to, other dischargers, Sacramento Valley Coalition, and a representative from the Rice Commission. Additionally, Jeanne has already contacted EPA and the State Board to set up a meeting with regulatory representatives in early January.
 - Jeanne indicated that one of the next steps needed on the archetypes is a review from a basin planning perspective by Richard Meyerhoff, probably in the February time frame.
- 5) Mgt. Practice Subcomm – Effective Management Practice Evaluation
- This item was not covered.
- 6) Technical Project Management: Work Progress and Budget Status
- Andy Safford presented the committee with a budget update as of November 25, 2011. As of November 25 the Amount Expended = \$116,000 or 57% of Authorized Budget. Work done was primarily in the following three areas.
 - a. Five-Year Work Plan
 - b. Salt and Nutrient Management Plan
 - c. Technical Advisory Committee Assistance
- 7) Five Year Work Plan and Strategy/Framework
- Daniel Cozad reviewed a general outline of the Five-Year Work Plan for the committee.
 - An overall Strategy/Framework and Five Year Work Plan will be presented at the January Policy Session.
 - Daniel also reviewed the Agricultural Water Quality Zone Mapping document. The document will be revised to include comments from Jeanne Chilcott and will be uploaded to the CV-Salts website for reference. Daniel requested that any additional comments be forwarded to him via email. The next step for this document is to back to the Technical Advisory Committee for their feedback.
- 8) Regional Forum Design Team Participation
- Daniel Cozad reviewed a general outline of the Five-Year Work Plan for the committee.
 - An overall Strategy/Framework and Five Year Work Plan will be presented at the January Policy Session.
- 9) State Board Presentation 12/6/11 - link for your information only
- http://cvsalinity.org/index.php/documents/doc_download/809-state-board-annual-report-presentation-2012
- 10) Set next meeting objectives and date – January 17th Admin Call, January 19th Policy Session
- Jeanne Chilcott requested that the meeting notes be distributed to participants earlier so they may move forward on action items, or that a summary of actions notes be generated a week after each meeting.

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