

CV-SALTS Executive Committee Meeting

November 15, 2011 10:00 AM to 12:00 PM

Teleconference Only

(218) 339-4600 Code: 927571#

Attendees are listed on the Membership Roster

AGENDA

1) Welcome and Introductions Chair

- The meeting was brought to order by Chair, Parry Klassen.
- a. David Cory moved to approve, and Joe DiGiorgio seconded, and by general acclamation the October 19, 2011 meeting action notes were approved.
- b. Roll call was completed.

2) 2011 CV-SALTS Progress Milestones Status – Updated Status and Program Funding

- Daniel Cozad reviewed current status of individual milestones and program funding.
 - The 5-Year Work Plan is still scheduled for completion in December.
 - A preliminary scope for items related to long-term implementation was included in the agenda under item 6.
 - An outreach letter to the IRWM groups was included in the agenda under item 8.
 - Contracts for completing 5 Year Work Plan tasks are forecast past December, and will follow as quickly as possible after completion of the work plan.

3) CV-SALTS Executive Committee Policy Discussions and Decisions

- The committee reviewed the 14 discussion and decision items as outlined in the memorandum. It was agreed that the following changes should be made to the memorandum:
 - Item #2 is to be revised to indicate the proposed Salt & Nutrient Management Plan will be structured as an overall master plan, supported by regional plans. This structure is consistent with the approach being taken by the Technical Advisory Committee, and has been previously endorsed by the Executive Committee. Subsequent references in the document to the Salt and Nutrient Management Plan will be revised accordingly.
 - Daniel Cozad will revise the final two sentences in item #12. The revision to include, but not limited to: Replacing the phrase “CV-SALTS will provide” to “CV-SALTS anticipates providing.” Replace “solely by” with “supported by.”
 - Debbie Webster moved, and David Cory seconded and by general acclamation the memorandum was approved with the inclusion of the above edits.

4) Mgt. Practice Subcomm – Effective Management Practice Evaluation

- Daniel Cozad summarized the “Effective Management Practices Evaluation for Salt and Nitrate-Version 10” document for the committee.
- After discussion, Jeanne Chilcott moved, and David Cory seconded and by general acclamation the document was approved contingent upon the following changes and subcommittee follow-up:
 - The subcommittee commits to holding follow-up meetings to discuss in detail:
 - Who will actually do the work
 - What it would cost to do the evaluation/s.
 - Determine what the final product should look like for comparison purposes.
 - Pam Buford will review the document and provide edits to the subcommittee to be included in the next revision.

5) Technical Project Management: Task Approval Prioritization

- Michael Steiger presented the committee with a budget update as of October 29, 2011. As of October 29 the Budget Incurred = \$65,000, and Budget Needed for Work through April 2012 = \$169,00.
- Five “Priority Tasks” for Technical Project Management have been identified by the small group:
 - Participate in Meetings
 - 5-Year Work Plan
 - Conceptual Model
 - Assist Lower San Joaquin River Committee
 - General Management

Completion of the Priority Tasks will result in anticipated expenditures of \$234,000, or approximately 60% of the original budget of \$400,000.

- Other tasks identified by the small group are: Assist with Management Strategies, Manage Phase II BUOS and Archetype de-Designation.
- Michael Steiger confirmed for Pamela Creedon that the 5-Year Work Plan was scheduled for delivery in December 2011.
- Per Dennis Westcot the LSJR Subcommittee is currently modifying the second draft of their work plan with an estimated completion date of mid-December. At that point they will need the assistance of the Technical Project Manager to help with the scope of work for getting the various components of the work plan completed.
- Michael Steiger and Andy Safford are coordinating with Daniel Cozad on the scheduling of the meeting with modelers prior to the December 16th Technical Advisory Committee meeting.

6) CV-SALTS Implementation Planning

- Daniel Cozad presented an initial draft of a “Strategic Salt Accumulation Land and Transportation Study” (SSALTS). The study proposes 3 early phases of work:
 1. Identify current locations where salt is accumulating intentionally.
 2. Identify characteristics of such storage locations as well as any regulatory/institutional barriers and perform cost/benefit analyses.
 3. Focus on near term export or transport mechanisms.
- Daniel will draft Version 2 of the document, which will identify project types and locations for those projects. These proposed projects to be used as a basis for pursuing additional funding. Committee members who have additional input they would like to see in Version 2 should call or email Daniel.

7) State Board Meeting – CV-SALTS Progress-Winter 2011

- Jeanne Chilcott reviewed the plans for the December 6th presentation before the State Board. It was noted that there were three items the Board wanted answers to:
 - a. Why so little of the first 1.2 million dollars had been spent
 - b. Current status of the 3.8 million dollar contract
 - c. Relationship of CV-SALTS with the IRWM group

Jeanne also recommended that the stakeholders also review the Funding Plan for the Board, and wrap up the presentation on a positive note by explaining that CV-SALTS is exploring the opportunity to be a bridge between the disadvantaged communities and funding sources by providing technical grant application services for those communities.

- David Cory will represent the Coalition and Parry Klassen will be representing CV-SALTS. David Cory also recommended that another representative from one of the other stakeholder groups also participate in the presentation before the Board.

8) IRWM Draft Letter and Call for Projects

- Daniel Cozad reviewed for the committee the draft letter to be sent out under Pamela Creedon’s and Parry Klassen’s signature to IRWM groups. A notation will be added to the

letter that there are two enclosures. Daniel will secure approval via email from Pamela and Parry to utilize electronic signatures. The letter will be mailed November 20, 2011.

- 9) Set next meeting objectives and date (November 17, 2011) and conference call date
- Per Parry Klassen, Tim Johnson will be taking the lead on reactivating the Fundraising Committee. A meeting has been scheduled for Monday, November 21st at 1:00.
 - The next Administrative Conference Call date was set for December 12th from 1:00-3:00.

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