

CV-SALTS Executive Committee Meeting Notes

Friday, August 10, 2012 – 10:00 AM to 12:00 PM

Teleconference Only

Attendees are listed on the Membership Roster

AGENDA

- 1) Welcome/Introductions – Consent Calendar
 - The meeting was brought to order by Vice-Chair, Jeff Willett.
 - a. Nigel Quinn moved to approve, and David Cory seconded, and by general acclamation the July 16th, meeting action notes were approved.
 - b. Roll call was completed.
 - c. Daniel Cozad updated the committee on Progress Milestones:
 - In response to a question from Nigel Quinn, Daniel Cozad will confirm with Dennis Westcot what the step from “Review of Water Quality Criteria” to “Delineation of Water Criteria” (IDs 160-161) entails.
- 2) Eastern San Joaquin River Watershed WDR/MRP Governing Discharges from Irrigated Agriculture Comment Letter
 - David Cory reviewed the process that was followed regarding the forwarding of this letter.
 - David Cory moved, and Nigel Quinn seconded, and by general acclamation the initial letter was ratified by the committee, and the committee approved sending out the second confirmation letter.
- 3) CV-SALTS Website and Progress Update
 - Daniel Cozad provided an update on development of new website design.
 - File reorganization is in progress and should be completed by the end of August.
 - After a review of the budget, Daniel advised the committee that there are sufficient funds in the two existing budgets (maintaining/updating the current site, and site redesign) to cover the projected \$8-9K needed for site reorganization and upgrade.
 - Daniel will summarize the file reorganization by committee at the next administrative meeting.
 - Daniel assured Jeanne Chilcott that the newly designed website would be fully operational by the December 4th update to the State Board.
- 4) CV-SALTS Workplan-Funding Status & Budget
 - Daniel Cozad reviewed the Funding & Expenditure documents for the committee.
 - Jeanne Chilcott noted that the Stakeholder Contributions in the “CV-SALTS Funding, Expenditures and Services: 2008-2012” table was an older table that needed to be replaced with the current version.
 - Pam Buford suggested that the lines on “Figure 1 Cumulative Funding and Expenditures” be displayed in an alternate style to indicate that is what is being projected, not what is being spent.
- 5) CV-SALTS Contracting Update
 - Daniel Cozad reviewed the “CV-SALTS Procurement and Contracting Tracking” form for the committee.
 - Proposals for the Technical Project Manager have been received, and are being reviewed by the Selection Committee, and should be before the Executive Committee in September.
 - The Lower San Joaquin River Committee has also received, and is in the process of reviewing, proposals for the Committee Manager.

6) CV-SALTS Program Reporting Design

- Daniel Cozad presented a proposed format for “CV-SALTS Program Reporting.”
 - Committee members agreed that the report should initially be produced on a quarterly basis.

7) Determining “Active Participation” in CV-SALTS

- After discussion on this item it was agreed that David Cory would take the matter back to the coalition for another round of discussion and put the item back on the agenda for the next administrative meeting.

8) Regional Board Updates and Issues

- Jeanne Chilcott advised the committee that subcontractors should get preauthorization from the Executive Committee before attending any conference and billing those costs to CV-SALTS.
 - After discussion David Cory moved, and Karna Harrigfeld seconded, and by general acclamation the committee approved implementation of the pre-approval process.
 - Daniel Cozad will draft a letter to go out to all subcontractors outlining the agreed upon process.
 - Subcontractors should exhaust all other possible sources of funding prior to seeking approval from CV-SALTS.
- Jeanne Chilcott also informed the committee that the June workshop was well received and there is high interest in CV-SALTS issues, particularly by the new board members.
 - David Cory suggested, and members agreed, that it would be a good idea for stakeholders to periodically attend a board meeting and share their perspective with the board.

9) Set next meeting objectives and date – August 10th Admin Call, July 19th Policy Session

- A special combined Technical Advisory and Executive Committee meeting was scheduled for September 10th, from 10:00-12:00 to review the ICM workplan. If possible this meeting will be consolidated with the 9/14 meeting.
- The next regularly scheduled Admin Call is scheduled for Friday, September 14th, from 10:00-12:00.

CV-SALTS meetings are held in compliance with the Bagley-Keene Open Meeting Act set forth in Government Code sections 11120-11132 (§ 11121(d)). The public is entitled to have access to the records of the body which are posted at www.cvsalinity.org