

# APPROACH AND PLAN FOR SELECTION OF FOR MANAGEMENT ZONE SUPPORT

IMPLEMENTING STATE WATERBOARD GRANT FOR MANAGEMENT ZONE  
DEVELOPMENT AND TEMPLATES

# APPROACH TO SELECTION

- Approach
  - Notice of Call for Letters of Interest with short suspense (2 weeks)
  - Work with LOI parties in teleconferences etc., explaining purpose (2 weeks)
  - Selected LOI parties asked to submit Management Zone Development Support Request (DSR) scope related to needs (2 weeks) – Executive Committee (or Sub comm.)
  - Review and select (if more that can be accomplished in the grant are submitted) from DSRs for Management Zones for contract support (1 week) – Executive Sub committee
  - Contract with RFP Support teams (1 week) – Executive Committee approval on Nov 15 or Dec 14 (Admin Call)
- If approved, post and distribute the Call for LOIs

Oct

Nov

# REQUIREMENTS FOR LETTER OF INTEREST

Minimal requirements – indicate and/or document

- 1) Demonstrate experience or organizational capacity to begin development of Management Zone
- 2) Agency/Organization is a legal entity directly supporting water users, dischargers or permittees in the proposed Management Zone, would become one if a Management Zone is implemented, or is sponsored by such an entity
- 3) Indicate the potential work or deliverables or the group or organizations capability to determine the scope of work for the needs of the area to take steps toward being a Management Zone for the area indicated
- 4) Indicate organization/legal structure of group or organization, any cooperating groups, and any matching funds supporting the effort
- 5) Indicate primary technical or managing contact who will work with CV-SALTS

# OTHER INFORMATION

- **Grant Fund requirements**
  - Must be used for the scope of work that is approved
  - Must meet grant deadlines and requirements
  - Consultants who will perform work must have participated in the RFQ
  - Funding will reimburse the consultants providing the services
- **CV-SALTS**
  - Selected organizations should be prepared to dive into the process
  - Deadlines for work to be completed in the scope will require participation with CV-SALTS and Regional Board Staff

# OTHER INFORMATION

## Activity

## Dates

Call for letters of Interest	September 21, 2018
Submissions Due	October 5, 2018 – 4:00 pm
Scope of Work Development	October 17, 2018
CV-SALTS Executive Committee Review	October 18, 2018
Scope Pricing and Discussion	November 2, 2018
CV-SALTS Executive Committee Approval	November 15, 2018