

Executive Committee Contract Recommendation Recommendation to Closeout SSALTS Phase 1 and Phase 2 Reports

Background

The Strategic Salt Accumulation Land and Transportation Study (SSALTS) was awarded to CDM Smith in November 2012 following approval of the SSALTS Project Workplan by the Executive Committee. The SSALTS project included three phased deliverables:

- Phase 1 – Identify and Characterize Salt Accumulation Study Areas
- Phase 2 – Develop Potential Salt Management Strategies, which included three parts: in valley, out-of-valley and hybrid salt management alternatives
- Phase 3 – Evaluate Salt Management Disposal Alternatives to Identify Acceptable Alternatives for Implementation.

The Draft Final Phase 1 Report was presented to the Executive Committee at its December 13, 2013 Administration meeting and a request was made to initiate Phase 2. Per the meeting notes the “committee approved moving forward with Phase II of the SSALTS project”. No changes to the Draft Final Phase 1 Report were requested.

The Draft Phase 2 Report was presented to the Executive Committee at its September 12, 2014 Administration meeting. The meeting notes indicate the following outcome/decisions:

- Joe LeClaire provided an update on the Phase 2 DRAFT Report.
 - Comments were received, and addressed in the Comment Response Summary.
 - There will be another minor revision to the Phase 2 Report. Final edits will include incorporation of input received from Karna Harrigfeld on 9/12. Joe requested committee members contact him if they feel their comments were not adequately addressed.
- After discussion, David Cory moved, and J.P. Cativiela seconded, and the committee voted to approve the Phase 2 Report as final with the edits as discussed, and additionally authorized CDM Smith to begin work on Phase 3 while Phase 2 is being finalized.

Phase 3 is still underway with a final draft report in preparation based on the discussion at the November 18, 2015 Executive Committee Policy meeting.

CDM Smith has requested that SSALTS Phases 1 and 2 be formally closed out so that it may submit an invoice for payment of retention on invoices related to the completion of Phases 1 and 2. CDM Smith brings this request to the Executive Committee because of the considerable length of time that has passed since completion of these phases. However, it has been noted by Pam Buford that CDM Smith never submitted final reports for either phase. Therefore to formally closeout these phases, CDM Smith was requested to provide deliverables consistent with previous Executive Committee decisions. Accordingly, CDM Smith will provide the following:

- Phase 1 – CDM Smith has submitted a Final Phase 1 Report with a revised cover indicating it is final. The final date on the report is the same as the date of the decision December 13, 2013
- Phase 2 – CDM Smith has submitted a Final Phase 2 Report that incorporates the requested revisions as noted above. The date of this final report is October 1, 2014.

Actions

It is recommended that Executive Committee receive these final SSALTS Phase 1 and 2 deliverables and authorize payment of retention to CDM Smith for Phase 1 and Phase 2 invoices.