

DRAFT

**Executive Committee Contract Recommendation
IPM Program Management and Facilitation Contract**

The Integrated Planning and Management Inc. (IPM) Program Management and Facilitation Contract was awarded in February 2011. The period of performance for this contract ran from February 2011 to February 2013 and was extended one month due to meeting deferral. At the end of the period of performance this contract was extended by one year for one task only funding for Risk Sciences Facilitation efforts through March 2014. This task was identified and tracked as Task 8.

IPM has completed all tasks under their initial 25 month period of performance. IPM has submitted a final report to the Regional Board with all deliverable file and files and documentation of work performed. After the completion and final billing \$16,448.40 remains unspent on the contract. Therefore, it is recommended the Executive Committee:

1. Accept the final report and completion of all tasks and deliverables
2. Recommend the Regional Board release \$40,990.63 in retainage held from contract payment
3. Apply the remaining \$16,448.40 to Task 8 Risk Sciences Facilitation Services
4. Extend the period of performance for Task 8 to June 30, 2014
5. Direct and request SJVDA to make appropriate contract revisions with no additional cost

IPM Program Management services were transferred to the Central Valley Salinity Coalition (CVSC) funded contract at completion of the period of performance. Risk Sciences efforts will transfer to CVSC funded efforts at completion of the existing IPM contract.