

Geographic Information Systems (GIS) Workplan

support the sharing of information and advice needed to complete the project. The overall project coordination between the LWA Team and CV-SALTS is illustrated in **Figure 1**.

Given the amount of work that needs to be completed and the aggressive schedule for the development of the GIS work, the LWA Team *strongly* recommends that the CV-SALTS Executive Committee establish a Project Committee and delegate the authority necessary to this Committee so that they can approve key work products so that the GIS work can be developed within the timeframe necessary. The close coordination between the LWA Team and the Project Committee will allow the LWA Team to receive necessary feedback in a timely manner so that the aggressive schedule can be met. Throughout the duration of the project and in coordination with the various deliverables, the LWA Team will have conference calls with the Project Committee to discuss and receive early feedback on the approach for the tasks as well as any interim, pre-draft deliverables, draft and final memos, reports, and/or other documents developed as a part of this project.

Geographic Information Systems (GIS) Workplan

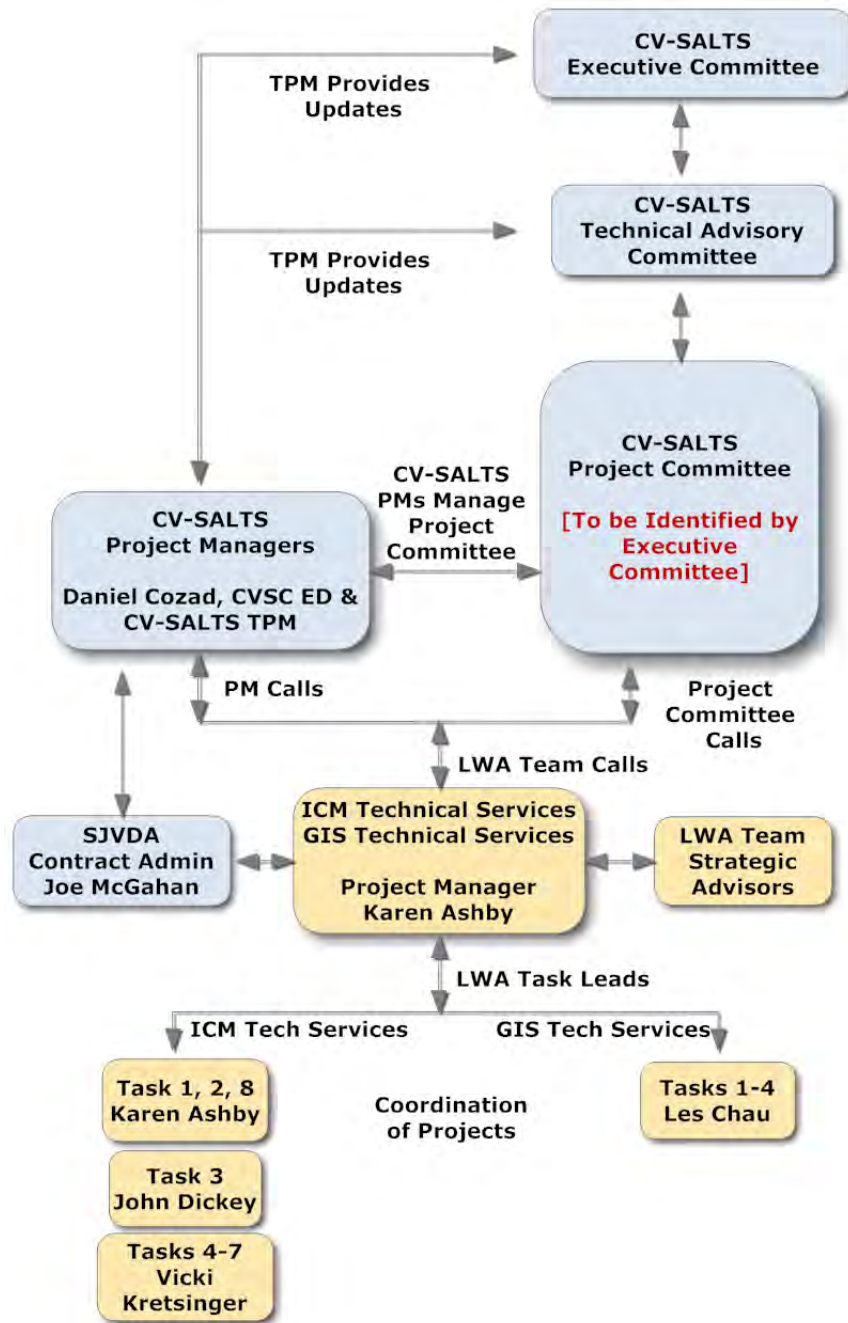


Figure 1. CV-SALTS ICM & GIS Organizational and Communication Structure

Executive Committee Procurement Actions **DRAFT**

Presumes workplan approval

UPDATED GIS RFP Recommendation

One proposal was received from Kennedy Jenks Consultants (Kennedy Jenks). The Selection Committee recommends the Executive Committee authorize and request the San Joaquin Valley Drainage Authority (SJVDA) to enter into a contract with Kennedy Jenks for Tasks 1-4 on a not to exceed basis up to \$100,000. At their July meeting the Executive Committee upon recommendation of the Selection Committee took the following actions:

- Request the SJVDA direct no work under Tasks 3 and 4 shall proceed until the workplan is approved.
- Revised or corrected budget should be provided based on 7/10/12 meeting discussion
- Task 2 Workplan will provided details and specifics for all work including Task 5 Ag Zoning and clear detail on efforts and deliverables for all tasks
- Task 3 will update the GIS to the NHD data set (March 2012)
- Work plan will detail methodology and propose costs fill hydrologic gaps in critical areas as pilot effort for Task 3
- Workplan will detail methodology to produce the Ag Zone mapping in Task 5 fully addressing the questions and concerns of the Selection Committee
- The Selection Committee will consider funding of Task 5 based on the completeness and responsiveness of the workplan
- Defer approval action on Tasks 6 -8, subject to funding, proposed scope, or other considerations of the Executive Committee.

Upon approval of the workplan the Executive Committee authorizes tasks three and four for a not to exceed cost of \$100,000.

UPDATED Initial Conceptual Model Recommendation

One proposal was received from Larry Walker and Associates team (LWA) for Initial Conceptual Model RFP. The Selection Committee received a presentation from the team which clarified and explained the elements of the proposal. Some questions still remain but the consultant team and committee agreed could be answered in the workplan. At their July meeting the Executive Committee upon recommendation of the Selection Committee took the following actions:

- SJVDA enters into contract with LWA based on revised scope of work prepared by LWA to reflect clarifications and comments received by email and 7/10/12 meeting especially related to Project Management Planning and coordination with CV-SALTS committees
- Consultant to prepare revised Scope of Work for contracting.
- Requests the consultant provide a budget reduction of 10% on principals hourly rates
- Total contract amount not to exceed the new total as reduced from \$473,918
- SJVDA to issue notice to proceed with Task 2 Development of ICM workplan to include a Project Management Plan and 10% of Task 1 Project Management the new total reduced from \$20,368
- Formal Kickoff Meeting to occur after ICM Workplan and Project Management Plan have been drafted to allow Executive Committee review
- Executive Committee approval of the workplan is required to proceed with tasks 3-8

Upon approval of the workplan the Executive Committee authorizes tasks three through eight and additional project management efforts for a not to exceed cost of \$453,550 increasing the total no to exceed cost of \$473,918 for the entire project.

CV-SALTS Procurement and Contracting Tracking

Updated As of 9/6/12

RFQ Title	Date Released	Projected Cost	# of Recipients	Date Due	Responsive Firms	Proposal Cost	Selection Committee Review	Recommendations	Exec Committee Review Date	Approved Motion(s)	Approved Amount	Next Steps & Responsible Parties (IPM, CDM Smith, RB staff)	Selected Contractor	Final Contract Amt	Sub-contract Start Date	Contract #
Geographic Information Systems (GIS) Basin Planning Technical Services Supporting CV SALTS	5/10/2012	\$75,000	1 Qualified SOQ submitter	5/30/2012	Kennedy Jenks/LWA team	\$100,000	6/6/2012 and 6/10/12	Negotiate Tasks 1-4 for award not to exceed \$100,000. Defer action on other tasks, subject to funding, proposed scope or other actions of the Exec Committee. (IPM 6/6/12 email)	6/8/2012 and 7/16/12	7/16/2012	\$100,000	Negotiated, Contract SJRDA Workplan Approval TAC and EC and Authorize other Phases	Kennedy Jenks/LWA team		8/6/2012	
Initial Conceptual Model (ICM) Technical Services Supporting CV SALTS	5/10/2012	\$200,000	2 SOQ submitters	6/1/2012	Larry Walker & Associates and Stantec	\$473,918	6/6/2012 and 6/10/12	Schedule a presentation from the team to clarify and explain elements of the proposal prior to recommending an award. (IPM 6/6/12 email)	6/8/2012 and 7/16/12	7/17/2012	\$473,864	Negotiated, Contract SJRDA Workplan Approval TAC and EC and Authorize other Phases	Larry Walker & Associates		8/6/2012	
Technical Project Management (TPM) Services and Technical Services Supporting CV SALTS	6/5/2012	\$300,000	8 initial Web Posted	6/30/2012	Larry Walker & Associates(non-TPM), Erlier and Kalnowski(non-TPM), and CDM-SMITH (TPM and Technical Quals)	\$296,098	8/3/2012	Questions sent to contractor to schedule interview and negotiations IPM Email 8/3/12	9/10/2012		TBD	Board Approval	CDM-Smith	\$296,098	September	
Committee Mangement Services Supporting CV SALTS Lower San Joaquin River Committee	6/13/2012	\$288,000	7 (included in 6/13/12 email)	8/1/2012	Summers Consulting (Westcott) and Watershed LLC.	\$324,825 - \$279,190 respectively	8/26/2012	Summers Consulting \$288,000 Recommendation Forthcoming	TBD			Regional Board Staff and Selection Committee Recommendation to Executive Committee				

TPM Proposal Review

Executive Committee Procurement Recommended Actions

Background

In June 2012, CV-SALTS acting through the San Joaquin Valley Drainage Authority (SJVDA) issued a full open procurement to update the 2011 request. This Request for Qualifications sent to all requesting firms and posted to the CV-SALTS Website. It requests qualifications to provide technical services needed by the CV-SALTS Program and Technical Project Manager (TPM) support.

The SJVDA received Statements of Qualifications from CDM-SMITH, Erler and Kalinowski, and Larry Walker and Associates. CDM-SMITH was the only firm to provide a statement of qualifications for technical services and proposal for the TPM. The CV-SALTS Selection Committee reviewed the submissions noting qualifications and skills represented.

TPM Proposal Recommendation

The Selection Committee recommends award of a contract to CDM-SMITH for Technical Project Manager Support. The Selection Committee recommended the other firms be reviewed and utilized for technical studies where those skills are needed for the CV-SALTS program. The Executive Committee approved the Selection Committee recommendations.

The Committee recommends the Executive Committee authorize and request the SJVDA enter into a contract with CDM-SMITH for amount not to exceed \$296,098 and obligate available funding in the SJVDA contract to fund the contract. The Selection Committee requested and received additional clarification and explanation which may be appropriate to incorporate into the contract with CDM Smith, including Table 2, which will be submitted with each invoice to summarize costs to date. Further, the Selection Committee also recommends that where the Technical Project Manager's firm is performing technical work, another firm or in-kind volunteers with qualifications in the area of work, be selected to provide review of work products in support of the TAC.

These recommendations will be reviewed modified and approved by the Executive Committee on September 14, 2012.

CV-SALTS Meeting Calendar

2012

1 January

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

2 February

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
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12	13	14	15	16	17	18
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3 March

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4	5	6	7	8	9	10
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4 April

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5 May

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6 June

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7 July

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8 August

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9 September

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10 October

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11 November

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12 December

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23	24	25	26	27	28	29
30	31					

Notes

2nd or 3rd Thursdays

Dark Green Exec Comm Policy

2nd or 3rd Tuesdays

Lt. Green Hatch Exec Comm Admin

First Monday except conflicts

Yellow Salty 5

Light Red conflicts

✗ Dates Recommended Dark